

# Phase Two

Name: \_\_\_\_\_

Date: \_\_\_\_\_

*training complete 1  
mo. after this date*

**Trainer: Confirm and check the appropriate training has been completed.**

Phase 2 training course

**Trainer: Have the trainee complete the following activities throughout the first month of shifts.**

Introduce an HA, VAS, and HMD booklet

Notes:

Introduce a WB, RKT, and WW2 booklet

Notes:

**Trainer: Throughout the first month of shifts, check off the tasks below when the trainee completes them successfully and consistently.**

Grade well and with answer keys

Notes:

Follow students' game plans and complete class in noted amount of time

Notes:

Complete forms (check-out sheets, record sheets) properly

Notes:

Provide homework accurately and prepare new booklets

Notes:

Students understand their books at the end of class

Notes:

Provide appropriate and accurate feedback on the game plan

Notes:

Keep table organized

Notes:

Work with two or more students with minimal errors

Notes:

**As soon as all activities and tasks above are checked off, the trainee has passed Phase Two. The trainee can now begin Phase Three training online.**